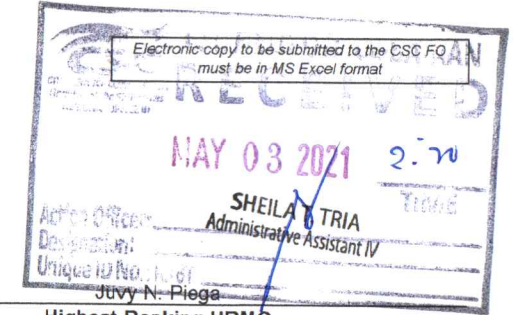


Republic of the Philippines
DINALUPIHAN WATER DISTRICT
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DINALUPIHAN WATER DISTRICT in the CSC website:

Date: _____
Highest Ranking HRMO 5/3/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Services Assistant B	5	10	21205	Completion of two years studies in college	8 hours of relevant training	2 years relevant experience	Career Service (Subprofessional)		
2	Administrative/General Services Officer B	15	14	30799	Bachelor's Degree	4 hours of relevant training	1 year relevant experience	Career Service (Professional)		
3	Customer Service Assistant C	86	8	18251	Completion of two years studies in college	4 hours of relevant training	1 year relevant experience	Career Service (Subprofessional)		
4	Customer Service Assistant C	87	8	18251	Completion of two years studies in college	4 hours of relevant training	1 year relevant experience	Career Service (Subprofessional)		
5										
6										
7										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 12, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUVY N. PIEGA
Highest Ranking HRMO, Admin & Finance
Dinalupihan Water District, Kataasan, Dinalupihan, Bataan
dinalupihan_waterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.